SKILLS RECOGNITION APPLICATION – ADVANCED DIPLOMA OF TRANSPERSONAL ART THERAPY
(Information and Application Form)

What is RPL / RCC or Skills Recognition?

Recognition of Prior Learning (RPL)/ Recognition of Current Competency (RCC) or Skills Recognition is a process whereby knowledge and skills you already have may be recognised, irrespective of where or how they were acquired.

Skills Recognition or RPL/RCC can apply to a wide range of skills, including those gained through employment, community involvement, formal study, informal training or life experience.

The maximum RPL/RCC/credit that can be awarded is 50% of an Ikon VET course.

Applications for RPL/RCC must be submitted PRIOR to enrolling in the course.

If you are granted RPL/RCC for a particular module/unit, you do not need to complete the module/unit and a pass is recorded on your Training Record in the same way as any other student enrolled in the unit. You may also be granted RPL for a part of a unit of competency, and speed up the process of demonstrating competence.

Why apply for RPL / RCC?

To reduce your program load and the overall learner devoted time.

To reduce costs associated with completing the course.

To avoid repeating learning in areas where you already have skills.

The RPL / RCC Process

The RPL / RCC process consists of the following stages:

1. Staff will provide you with information on how to make an RPL Application.

2. You complete the RPL Application form and submit it with supporting information.

3. Academic Staff trained in assessing RPL/RCC applications will assess your evidence. You may be required to attend an interview to discuss your application.

4. You are notified of the outcome of your application by email or post. If you have been granted RPL, your notification will include an invoice for $200 per module.

5. The RPL charge of $200 per module is paid to Ikon prior to commencing the course or deferred via VET FEE-HELP.
Skills Recognition Process

Contact between Candidate and IKON

IKON provides general and specific advice on the RPL application process and support as necessary

Candidate submits RPL Application form with evidence demonstrating competency against the benchmark/s

IKON staff evaluate the evidence, and make a judgement

IKON follows up with feedback, and/or seeks additional evidence

IKON provides either an RPL Confirmation of Modules/Units granted along with an invoice for the RPL processing fee ($200 per module) OR feedback regarding gaps in evidence, training needs and/or appeals information as appropriate

Candidate pays invoice amount prior to commenting the course or agrees to defer payment via VET FEE-HELP.

IKON records RPL granted through student’s record as per AQTF requirements
Skills Recognition (RPL/RCC) APPLICATION FORM

(Candidate to fill out and return to Ikon with the $200 non-refundable RPL Application Fee)

1 Personal Details

First name .......................................................... Last Name ..............................................................

Address ..............................................................................................................................................

.................................................................................................................................Postcode ........

Phone (WK) ........................................ (HM) ................................. (Mobile) ............................................

Email ................................................................................................................ Date of Birth ......................

Workplace Name .............................................................................................................................

Workplace Address ............................................................................................................................

2 Course Details

Name of Course (eg. Adv Dip Art Therapy) ..........................................................................................

Please list the Modules/Units you are seeking Recognition for:

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3 Support Details

Formal Qualifications or Training
List of any formal courses or training sessions you have attended. If possible, attach copies of Certificates and
details of course outline and content (with dates).

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Informal Study Programs
List any informal training sessions you have attended. If possible, attach Certificates, and details of course
outline and content (with dates).

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Relevant Work Experience
List any relevant work you have performed. Give details of your employer, including a telephone number and contact person if possible. Include details of dates and duration of employment.

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Relevant Life Experience
List any community involvement, personal interests, hobbies or skills which may support your application.

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Personal Verification
Please indicate the name and contact address or telephone number(s) of a person or persons who can substantiate your application.

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Attachments
Please list the attachments you have attached in support of this application.

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I agree to pay the RPL fee of $200 per module/unit (or part thereof) in the following way (please tick one)
☐ Payment in full prior to commencing the course
☐ Payment deferred via VET FEE-HELP loan system

Signed (candidate): ................................................................. Dated: ...........................................
Skills Recognition - Examples of evidence
(Candidate to fill out)

Examples of evidence presented in support of RPL application may include: Qualifications, CV, Job Descriptions, Work Experience, 3rd Party Reports, Work Samples/Documents, Referral Letters, Oral Questions. Credit Transfer – can be through an exact unit match or similar subject.

<table>
<thead>
<tr>
<th>Transpersonal Art Therapy Module</th>
<th>Examples of Evidence (or list here any separate evidence that you have attached to this application (eg. “CV attached”)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Module 1: Foundations of Visionary Practice</td>
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<tr>
<td>Module 2: Foundations of Art Therapy 1 – Evolution</td>
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<td>Module 3: Foundations of Art Therapy 2 – Professional Emergence</td>
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<td>Module 9: Transpersonal Art Therapy Counselling Skills II: Transpersonal Analysis</td>
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<td>Module 10: Essential Professional Practice Skills in Transpersonal Art Therapy</td>
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<td>Module 11: Contemporary Ethico-Legal &amp; Best Practice Issues in Transpersonal Art Therapy</td>
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<td>Module 12: Placement and Clinical Case Analysis and Management</td>
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Declaration of authenticity
The information I have provided to support this application is true and correct. I authorize my assessor to make any inquiries necessary to assist in the assessment and verification of my recognition application and to use any information supplied in this application for this purpose.

Signed (candidate): ................................................................. Dated: ................................................
Skills Recognition ADVANCED DIPLOMA OF TRANSPERSONAL ART THERAPY  
(Assessor to fill out)

Student Name: ………………………………………………………………………………………………………………………………..

Assessor’s Name: ………………………………………………………………………………………………………………………………..

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<tr>
<th>Compulsory Core Units</th>
<th>RPL requested by student</th>
<th>RPL granted by Assessor</th>
<th>Assessor Initials</th>
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Course Offer Group (eg. WA TAT 1) ………………………………………………………………..

ASSESSOR’S NOTES: ………………………………………………………………………………………………………………………………………
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Signed by the Assessor …………………………………………………………………………………….. Date …………………………………..
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<tr>
<th>Module # and Name</th>
<th>Units of Competency</th>
<th>After the successful completion of this module, students will have completed the following units:</th>
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<tr>
<td>Module 1: Foundations of Visionary Practice</td>
<td>IKONTPATVP 601A: Use applied transpersonal psychology in visionary practice</td>
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<tr>
<td>Module 2: Foundations of art Therapy I: Evolution</td>
<td>IKONTPATVP602A: Use applied transpersonal psychology in art therapy practice</td>
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<td>Module 4: Symbol, Myth and Healing in Art Therapy</td>
<td>IKONTPATVP603A: Assist clients with life problems using transpersonal art therapy practice skills</td>
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<td>IKONTPATVP604A: Use transpersonal art therapy, visionary practice techniques in mental health practice</td>
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<td>IKONTPATVP606A: Perform art therapy within the contexts of regulated ethical and best practice standards</td>
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<td>Module 11: Contempory Ethico-Legal and Best Practice Issues in Transpersonal Art Therapy</td>
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