

Head of Faculty, Arts Therapy

Opportunity in Sydney, Melbourne or Adelaide (with interstate travel as required)

The role

This key position is responsible for course content and delivery; leadership of academic staff; development and refreshment of all teaching materials and curriculum; and the pastoral care, academic standing and oversight of teaching for students enrolled in their area.

The **Head of Faculty for Arts Therapy** will coordinate academic staff and work as directed by the Dean for the employment, development, and management of their faculty. They will work to meet regulatory requirements in conjunction with the Compliance Manager. The Head of Faculty will contribute to the academic needs and requirement of the Institute and cultivate and manage existing relationships with industry. Key objectives include:

- Management of the delivery and content of faculty courses
- Engage, supervise and mentor academic staff
- Adherence to regulatory guidelines and compliance with the standards associated with the Institutes status as and approved Higher Education and CRICOS provider

The role requires the Head of Faculty, Arts Therapy to motivate and communicate effectively with staff, students and external stakeholders and to manage faculty resources to achieve high-quality outcomes.

Current accredited courses of study include the Bachelor of Arts Therapy and the Diploma of Arts Therapy. Additional programs are being developed at both undergraduate and postgraduate levels within the progressive exciting provider.

Key Responsibilities

Academic Leadership

- Work with the Dean and other key stakeholders to implement annual academic strategic goals for the Institute and their faculty
- Development, management and implementation of their program area to assure the delivery of quality education to students ensuring their learning, development, professional accreditation, and employment
- Lead and oversee the student pastoral care program and ensure high-quality, positive outcomes, and a process of review and improvement that supports and nurtures the academic progression and wellbeing of students
- Adherence to regulatory guidelines and compliance with the Higher Education Standards Framework and National Code associated with being an approved Higher Education Provider and CRICOS Provider

- Oversight and implementation of quality assurance processes to ensure faculty are appropriately qualified across all delivery sites
- Cultivation of a culture of scholarship for academic staff
- Cultivation of ongoing professional development for academic staff
- Participate as required as an area specialist member of the Academic Board and related sub-committees

Teaching & Learning

- Have a thorough knowledge of teaching and learning and related disciplines within their faculty, and extend this knowledge through professional learning, collaboration with peers, scholarship and/or research, and participation in professional networks.
- Work collaboratively with academic teaching staff to design and implement learning resources including the integration of technology to enhance learning
- Engage students in quality learning experiences that facilitate understanding, skill development, reflection critical thinking and the application of the institutes Graduate Attributes
- Support the Dean a to maintain a positive and stimulating learning environment
- Teach units of study within their program area as required

Scholarship

- Actively engage in research and scholarship in the related disciplines within their program area
- Guide and monitor the scholarly activities of academic staff
- Provide resources and develop a process for staff to gain support for their scholarly activity as directed by the Dean
- Build a culture of collaborative scholarship within their faculty and with external organisations and partners

Community Service and Outreach

- Develop initiatives to provide community engagement based on faculty discipline areas, teaching and learning, and research
- Build and maintain collaborative relationships with professional associations and the wider community to foster their interest in, commitment to and involvement in the Institute
- Oversee the development of external placement activities

Leadership and Management

- Provide effective academic and scholarship leadership of their faculty
- Foster a caring environment and strong sense of community amongst staff and students, promoting the development of a cohesive and integrated faculty unit
- Act as the representative of their program area on relevant external committees and bodies, and keeping the Institute attuned to national and state needs and developments
- Leadership of direct reports including management of staff performance and related HR matters within their faculty
- Establish procedures to ensure an appropriate level of quality is delivered to students and staff

Qualification, Experience & Personal Skills

- Hold preferably a PhD and at least a Masters qualification in a relevant discipline and a recognised record of academic and scholarly achievement in education
- Demonstrable practical experience in Arts Therapy from a range of settings including private practice, mental health, aged care, education, addiction services and community services (5 years or more preferred)
- Demonstrable leadership and teaching experience in Higher Education (2 years or more preferred)
- Demonstrated operational management skills to deliver quality teaching and learning to assist students achieve course outcomes, preferably across multiple campuses
- Understanding of the Higher Education sector in Australia, and appreciation of the demands of managing a faculty within a private higher education provider
- Capacity to contribute to and reinforce teaching and learning practices, a culture of scholarship, quality assurance and community engagement

Diversity & Inclusion

We celebrate our diversity and strive to reflect contemporary Australian society in order to better serve our students. We welcome and encourage applications from Aboriginal and Torres Strait Islander people, Culturally and Linguistically Diverse people, People with Disability, Sexually and Gender Diverse people, people with lived experience of adversity and from people of all ages.

About Ikon Institute of Australia (“Ikon”)

Ikon Institute of Australia ABN 95 112 989 581 is an exciting and unique private higher education provider (PRV14055), part of the ASX-listed UCW Limited group.

Ikon delivers qualifications throughout Australia in the areas of counselling and psychotherapy, arts therapy and community services. Its higher education qualifications include a Diploma, Associate Degree and Bachelor of Counselling and Psychotherapy and a Diploma, Associate Degree and Bachelor of Arts Therapy. Additional undergraduate programs are currently being developed in early childhood education and care.

About UCW Limited (UCW)

UCW is an ASX-listed entity that owns and operates a portfolio of tertiary education businesses, with a current focus on Health and Community Services related fields of study in both the international and domestic student market. The Company’s strategy is to invest in the growth of its existing businesses, through initiatives such as campus and course expansion, while concurrently pursuing accretive acquisitions. The recent acquisition of IKON Institute of Australia broadened UCW’s offering into the Higher Education sector. The Board of UCW includes directors with extensive corporate experience and a successful track record in the education sector.

Please note:

- Only shortlisted candidates will be notified of the outcome of their applications.
- We are only able to consider applicants with the right to live and work in Australia.
- Please apply by your resume and a covering letter demonstrating your achievements in a similar role to Kelly.skiba@alg.edu.au.